| **B.10 Quality Management Strategy** |
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| Project name:  |  | Project ID: |  | Version: |  | Date: |  |
| Title:  |  |
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| 1. **Introduction**
 |
| *States the purpose, objectives and scope, and identifies who is responsible for the strategy.* |
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| 1. **Quality Management procedure**
 |
| *A description of (or reference to) the quality management procedure to be used. Any variance from corporate or programme management quality standards should be highlighted, together with a justification for the variance. The procedure should cover: quality planning; quality control (the project´s approach to quality control activities); quality assurance (the project´s approach to quality assurance activities).* |
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| 1. **Tools and techniques**
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| *Refers to any quality management systems or tools to be used, and any preference for techniques which may be used for each step in the quality management procedure.* |
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| 1. **Records**
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| *Definition of what quality records will be required and where they will be stored, including the composition and format of the Quality Register.* |
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| 1. **Reporting**
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| *Describes any quality management reports that are to produced, their purpose, timing and recipients.* |
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| 1. **Timing of quality management activities**
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| *States when formal quality management activities are to be undertaken – for example, audits (where this may involve reference to the Quality Register).* |
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| 1. **Roles and responsibilities**
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| *Defines the roles and responsibilities for quality management activities, including those with quality responsibilities from corporate or programme management.* |
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