| **B.10 Quality Management Strategy** | | | | | | | |
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| Project name: |  | Project ID: |  | Version: |  | Date: |  |
| Title: |  | | | | | | |
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| 1. **Introduction** | | | | | | | |
| *States the purpose, objectives and scope, and identifies who is responsible for the strategy.* | | | | | | | |
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| 1. **Quality Management procedure** |
| *A description of (or reference to) the quality management procedure to be used. Any variance from corporate or programme management quality standards should be highlighted, together with a justification for the variance. The procedure should cover: quality planning; quality control (the project´s approach to quality control activities); quality assurance (the project´s approach to quality assurance activities).* |
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| 1. **Tools and techniques** |
| *Refers to any quality management systems or tools to be used, and any preference for techniques which may be used for each step in the quality management procedure.* |
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| 1. **Records** |
| *Definition of what quality records will be required and where they will be stored, including the composition and format of the Quality Register.* |
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| 1. **Reporting** |
| *Describes any quality management reports that are to produced, their purpose, timing and recipients.* |
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| 1. **Timing of quality management activities** |
| *States when formal quality management activities are to be undertaken – for example, audits (where this may involve reference to the Quality Register).* |
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| 1. **Roles and responsibilities** |
| *Defines the roles and responsibilities for quality management activities, including those with quality responsibilities from corporate or programme management.* |
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