| **R.09 Product Status Account** |
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| Project name:  |  | Project ID: |  | Version: |  | Date: |  |
| Scope:  | *Describing the scope of the report (e.g. for the entire project, by stage, by product type, by supplier etc. The product`s attribute can be used to select the subset of products for the report)* |
|  |
| 1. **Product status**
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| *For each product within the scope of the report, the report may include:*  |
| * Product identifier and title
* Version
* Status and date of status change
* Product state
* Owner
* Copy-holders
* Location
* User(s)
* Producer and date allocated to producer
* Planned and actual date Product Description was baselined
* Planned and actual date product was baselined
* Planned date for the next baseline
* List of related items
* Liste of related issues (including changes pending and approved) and risks.
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***Note:***

*The Product Status Account provides information about the state of products within defined limits. The limits can vary. For example, the report could cover the entire project, a particular stage, a particular area of the project, or the history of a specific product. It is particularly useful if the Project Manager wishes to confirm the version number of products.*